

# VOTE!

October 25, 2010  
Mississauga Municipal Election

 **MISSISSAUGA**  
Leading today for tomorrow

## Office of the City Clerk – Nomination Day Procedures September 10, 2010 (9:00am- 2:00pm)

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### **NOTICE TO ALL PROSPECTIVE & REGISTERED CANDIDATES**

*In December 2009, Bill 212 received Royal Assent. The Bill amended the Municipal Elections Act governing the 2010 Municipal Elections. One of the major amendments affects the Nomination Process.*

**PLEASE BE ADVISED THAT IN ACCORDANCE WITH THE MUNICIPAL ELECTIONS ACT NOMINATION DAY IS FRIDAY SEPTEMBER 10, 2010. SUBMISSIONS OF NOMINATION AND WITHDRAWALS CLOSE AT EXACTLY 2:00PM.**

### **General Information – Nomination Day**

- All nominations and withdrawals must be submitted between 9:00 a.m. and 2:00 p.m. in the Office of the City Clerk, 2<sup>nd</sup> Floor, 300 City Centre Dr.
- To submit a nomination or withdrawal of nomination, a candidate must have submitted a nomination or withdrawal form, or be waiting in line to be processed, in the office of the City Clerk, on or before 1:59:59 p.m. on September 10, 2010.
- The clock in the Office of the City Clerk is deemed to be the **official time clock** for submission of nominations and withdrawals.
- Candidates waiting in line will be served in order of the line.
- Due to the limited space in the reception area of the Clerk's Office, if space is required to accommodate CANDIDATES or AGENTS waiting to submit nominations or withdrawal of nominations, **ALL** persons **NOT** conducting election business, may be asked to leave the Clerk's Office reception area and wait outside the office.
- To save time and avoid delays please have all paperwork completed and appropriate documentation ready for processing.

**NOTE: ALL CELL PHONES MUST BE TURNED OFF!**

**FOR ADDITIONAL INFORMATION PLEASE CALL THE ELECTION OFFICE**

**PRIOR TO NOMINATION DAY at 905-615-3200 X3354**

## **Submissions**

Nominations or Withdrawals may be filed in the Office of the City Clerk in person (BY CANDIDATE) or by an authorized agent.

### **Filing by Candidate (In- Person)**

A) *The filing of a Nomination shall;*

- be in the prescribed form (*Nomination Form - EL 1*).
- be accompanied by a Declaration of Qualification in the prescribed form.
- signed in the presence of the Clerk or Commissioner by the person being nominated (candidate).
- be accompanied by the prescribed filing fee.

#### **IDENTIFICATION WILL BE REQUIRED**

***Method of Payment: cash, debit, credit card, money order, certified cheque. NO PERSONAL CHEQUES***

***If a person who has been nominated for an office is nominated for another office, the first nomination shall be deemed to have been withdrawn at the time the second nomination is filed.***

B) *The filing of a Withdrawal of Nomination shall;*

- be done in writing (*Withdrawal of Nomination Form - EL 19*).
- the form (EL19) must be signed in the presence of the Clerk or Commissioner.

#### **IDENTIFICATION WILL BE REQUIRED**

***Nomination Form -EL1 & Withdrawal of Nomination Form - EL19 forms can be obtained in the Office of the City Clerk or online at [www.mississaugavotes.ca](http://www.mississaugavotes.ca)***

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**Filing by Authorized Agent**  
**(In the absence of the Candidate)**

A) *The filing of a Nomination shall;*

- be in the prescribed form (*Nomination Form – EL1*).
- be accompanied by a declaration of qualification in the prescribed form.
- **the candidate must ensure that the *Nomination Form - EL1* is declared and signed in the presence of a Commissioner appointed under the *Commissioner of Oaths Act*.**
- be accompanied by the prescribed filing fee.

**THE AGENT MUST PROVIDE HIS/HER IDENTIFICATION AND SIGN A DECLARATION.**

***Method of Payment: cash, debit, credit card, money order, certified cheque. NO PERSONAL CHEQUES***

***If a person who has been nominated for an office is nominated for another office, the first nomination shall be deemed to have been withdrawn at the time the second nomination is filed.***

B) *The filing of a Withdrawal of Nomination shall;*

- In writing by completing Withdrawal of Nomination Form - EL19.
- **the candidate must ensure that the *Withdrawal of Nomination Form - EL 19* is declared and signed in the presence of a Commissioner appointed under the *Commissioner of Oaths Act*.**

**THE AGENT MUST PROVIDE HIS/HER IDENTIFICATION AND SIGN A DECLARATION.**

***Nomination Form -EL 1 & Withdrawal of Nomination Form -EL 19 can be obtained in the Office of the City Clerk or online at [www.mississaugavotes.ca](http://www.mississaugavotes.ca)***

***If Nomination form or Withdrawal of Nomination form which is being submitted by a candidates' agent is NOT properly commissioned, form(s) will NOT be accepted by the Clerk.***

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PRIOR TO NOMINATION DAY at 905-615-3200 X3354**

# Nomination Day Check List

- Nominations CLOSE on September 10, 2010 at exactly 2:00 p.m.
- Obtain the required forms prior to Nomination Day
- Complete paperwork
- Bring ID
- Bring prescribed filing fee (no personal cheques)
- If submitting via agent, have documentation Commissioned by a Commissioner of Oaths
- Have agent bring his/her ID

***FOR ADDITIONAL INFORMATION PLEASE CALL THE ELECTION OFFICE***

***PRIOR TO NOMINATION DAY at 905-615-3200 X3354***